

Association of Psychology Postdoctoral and Internship Centers INTERNSHIP MATCHING PROGRAM

INTERNSHIP SITE AGREEMENT

This internship site and its internship program(s) agree to participate in and abide by the policies and rules of the Association of Psychology Postdoctoral and Internship Centers (APPIC) Internship Matching Program (the “Match”) for psychology internship positions that start training between June 1, 2024 and December 31, 2024, as stated below. In particular, this internship site and internship program(s) agree to:

1. Abide by all APPIC Policies, including the APPIC Match Policies, as shown on the APPIC website (www.appic.org), which are incorporated by reference in and are an integral part of this Agreement.
2. Abide by the Schedule of Dates of the Match as shown on the Match website (natmatch.com/psychint), which is incorporated by reference in and is an integral part of this Agreement.
3. Offer in Phase I of the Match all psychology internship positions available at the internship site. Furthermore, positions left unfilled in Phase I of the Match must be offered in Phase II of the Match, in accordance with APPIC Match Policies. However, positions for which funding and resources are not assured must not be offered in the Match.
4. Provide complete and accurate information to applicants during the application, interview, and evaluation processes concerning the internship position(s) available through the Match, including all institutional and program policies related to eligibility requirements for appointment.
5. Notify National Matching Services Inc. of any changes in the internship programs participating in the Match by the Phase I Rank Order List Deadline for Phase I of the Match and by the Phase II Rank Order List Deadline for Phase II of the Match.
6. Require no commitment from any applicant and make no offer of appointment to any applicant prior to the release of the results for Phase I of the Match. Furthermore, for any positions that are not offered in Phase I of the Match or that are offered in Phase I but not filled in Phase I, this internship site and internship program(s) agree to require no commitment from any applicant and make no offer of appointment to any applicant prior to the release of the results for Phase II of the Match.
7. Offer appointments to all applicants matched with this internship site. The interns must be hired for the duration of training and stipend previously advertised to applicants.
8. Send an appointment agreement to each applicant matched with this internship site, and to the academic Director of Clinical Training of each applicant matched with this internship site, according to the APPIC Match Policies.
9. Not offer a position to any applicant who was matched elsewhere and has not received a written release from APPIC.

Internship programs and applicants are allowed to communicate about matters that do not involve the sharing of ranking information. Internship programs may voluntarily choose to inform applicants as to whether or not the applicants remain under consideration for admission (e.g., whether or not the applicant will be ranked), but are not obliged to do so. Internship programs must never request ranking information from any applicant, and applicants must never request ranking information from any program. Furthermore, prior to the release of the Phase II Match results, programs must not disclose to any applicant the position of any applicant on their Rank Order Lists for either Phase of the Match.

The Rank Order List(s) submitted by each internship program for each Phase of the Match is the sole determinant of the program's order of preference for applicants for that Phase of the Match. Similarly, the Rank Order List submitted by each applicant for each Phase of the Match is the sole determinant of the applicant's order of preference for programs for that Phase of the Match.

This internship site and its internship program(s) agree to the Terms of Use and Privacy Policies of the Match websites as shown at natmatch.com/psychint, and agree that NMS and/or APPIC may contact the internship site by email and/or phone regarding its participation in the APPIC Match.

Information concerning the participation of this training site in the Match, including its status and result, may be reported to participants in the Match, as well as to APPIC and to other parties deemed appropriate by APPIC. All information provided to APPIC and the Match may be used for research purposes.

APPIC may, in its discretion, release an applicant and/or internship program from the Match commitment with APPIC when APPIC determines that exceptional circumstances or reasonable cause warrant such release. Even if APPIC releases an internship program from its Match commitment with APPIC, that program may be subject to legal action by APPIC and/or an applicant to whom it has been matched if it does not offer an appointment to that applicant.

APPIC is responsible for enforcing this Agreement, and violations of the terms of this Agreement may result in a formal complaint submitted to APPIC. If this internship site violates any of the terms outlined above, such as not offering an appointment to an applicant who has matched with this internship site, or offering an appointment to an applicant who has matched to another internship site, the APPIC Board may pursue all available remedies and impose penalties on this internship site, and this site could be subject to legal action by APPIC and/or other Match participants.

Governing Law. This Agreement, and all claims or causes of action (whether in contract, tort or statute) that may be based upon, arise out of or relate to this Agreement, or the negotiation, execution or performance of this Agreement (including any claim or cause of action based upon, arising out of or related to any representation or warranty made in or in connection with this Agreement or as an inducement to enter into this Agreement), shall be governed by, and enforced in accordance with, the internal laws of the State of Texas, including its statutes of limitations, without regard to the conflict of law provisions thereof.

Choice of Forum. This Agreement contains a mandatory Arbitration Clause. To the extent the Arbitration Clause does not apply or may be deemed invalid, all claims or causes of action (whether in contract, tort or statute) that may be based upon, arise out of or relate to this Agreement, or the negotiation, execution or performance of this Agreement (including any claim or cause of action based upon, arising out of or related to any representation or warranty made in or in connection with this Agreement or as an inducement to enter into this Agreement), must be brought in the state courts of Texas.

Arbitration Agreement.

(a) Any controversy, dispute, claim or cause of action (whether in contract, tort or statute) arising out of, or relating in any way to this Agreement, including without limitation any dispute concerning the construction, validity, interpretation, performance, execution, enforceability or breach of this agreement, shall be exclusively resolved by binding arbitration upon APPIC's submission of the dispute to arbitration.

(b) Any arbitration under this Agreement will be held in accordance with the American Arbitration Association's then-current Commercial Rules of Arbitration, a copy of which is available at www.adr.org. The arbitrator, and only the arbitrator, will decide any and all disputes regarding whether a claim is arbitrable. In the event the arbitrator decides that any given matter is not arbitrable, the matter will be decided by a court of competent jurisdiction. Judgment upon award rendered by the arbitrator will be binding upon both parties and may be entered and enforced in any court of competent jurisdiction.

(c) The arbitration shall be conducted by one arbitrator. If the Parties are not able to agree upon the selection of an arbitrator, within thirty days of commencement of an arbitration proceeding by service of a demand for arbitration, the arbitrator shall be selected by the American Arbitration Association.

(d) The arbitration shall be conducted in Houston, Texas. The laws of the State of Texas shall be applied in any arbitration proceedings, without regard to principles of conflict of laws.