

POSTDOCTORAL DENTAL MATCHING PROGRAM

Sponsors

American Academy of Pediatric Dentistry
American Association of Hospital Dentists

American Association of Oral & Maxillofacial Surgeons

American Association of Orthodontists
American Student Dental Association

TO: The Applicant

RE: Matching Program for 2009-2010 Postdoctoral Positions

Recommended deadline date for registering - October 3, 2008

The Postdoctoral Dental Matching Program (the "Match") is being implemented to fill first year postdoctoral positions beginning in 2009 in Oral and Maxillofacial Surgery (OMS), General Practice Residency (GPR), Advanced Education in General Dentistry (AEGD), Pediatric Dentistry (PED), and Orthodontic (ORTHO) programs. The Match is administered by National Matching Services Inc. (NMS) on behalf of the sponsoring organizations.

Matching Program Web Site

A web site has been established for the Match at the following address: www.natmatch.com/dentres. The web site address, particularly the last portion (dentres), must be entered in lower case. The information available on the web site includes: an overview of the purpose and operation of the Match; the detailed schedule of dates; rules of participation for applicants and programs; and, a description of the matching process. Additional information will be added to the web site in the future as it becomes available, including a list of participating programs, instructions for preparing and submitting Rank Order Lists, individual applicant and institution Match results, lists of unmatched applicants and programs with positions available after the Match, etc.

Registration Procedures

Please complete the entire Applicant Agreement. Provide both a reliable mailing address and a reliable e-mail address where instructions and Match results can be sent to you during the period September 2008 through February 2009. Print your e-mail address very carefully, clearly distinguishing between the letter "L" and the number "1", the letter "O" and the number "0", etc. Only one e-mail address will be maintained and used for each applicant. Also, provide a telephone number at which you can be reached during the same period. You must **sign and date** the Applicant Agreement in the space provided on the form.

Only signed Agreements returned with the full \$80 U.S. applicant fee payable to National Matching Services Inc. will be accepted. Payment of the applicant fee to NMS must be by check or money order drawn on a U.S. or Canadian bank, or by an **International** postal money order (**NOT** a U.S. postal money order). Applicant fees are **non-refundable**.

Send **one** signed copy of your Applicant Agreement, together with your applicant fee of \$80 U.S. payable to National Matching Services Inc., to the NMS office in Toronto at the address shown on the Agreement. **Agreements should be received at NMS by October 3, 2008.** You should retain a copy of the Applicant Agreement for your records.

Note: Although addresses have been provided on the Agreement for NMS in both New York and Toronto, all correspondence with NMS ultimately must reach the Toronto office. Therefore, your agreement will be received and processed sooner if you send it directly to the Toronto office. **When mailing materials to NMS in Toronto, be sure to affix sufficient postage to Canada.**

After your Applicant Agreement and payment are received at NMS, you will be assigned an applicant Code Number to identify you in the Match. A confirmation will then be sent to you, either by e-mail or by regular mail, verifying receipt of your Agreement, advising you of your applicant Code Number and confirming the information on file at NMS. You should provide your applicant Code Number to the programs to which you apply.

After you have registered for the Match, additional information regarding your participation in the Match, such as instructions for submitting Rank Order Lists and obtaining Match results, will be provided to you as outlined in the Schedule of Dates. Some or all of this information may be provided to you electronically.

PLEASE NOTE: If your e-mail program or server uses "Spam" or "Junk Mail" filtering, it is possible that e-mail from NMS, including your registration confirmation, will be automatically redirected to your "Junk Mail" folder without your knowledge. This has been a particular problem for AOL and Hotmail users, but it can affect others as well. If your e-mail program or server does use filtering, you should instruct it to accept all e-mail from dentres@natmatch.com, matchinfo@natmatch.com, and/or any other address with the domain [@natmatch.com](http://natmatch.com).

Preliminary List of Participating Programs

A preliminary list of participating programs will be available on the Matching Program web site on or about August 1, 2008 for access by applicants and programs. The online listing will be updated as necessary, if and when changes occur.

Applications to Programs

Your registration with the Match does NOT constitute an application to any of the programs participating in the Match. It is your responsibility to apply directly to any Oral and Maxillofacial Surgery, General Practice Residency, Advanced Education in General Dentistry, Pediatric Dentistry, and Orthodontic program(s) in which you are interested. Information regarding postgraduate dental programs can be obtained from the following sources:

The American Student Dental Association
211 East Chicago Avenue
Suite 700
Chicago, IL 60611
(312) 440-2795
www.asdanet.org

The American Dental Association
Commission on Dental Accreditation
211 East Chicago Avenue
Chicago, IL 60611
(312) 440-4653
www.ada.org

The American Association of
Oral & Maxillofacial Surgeons
9700 West Bryn Mawr Avenue
Rosemont, IL 60018
(847) 678-6200
www.aaoms.org

The American Academy of
Pediatric Dentistry
211 East Chicago Avenue, Suite 1700
Chicago, IL 60611
(312) 337-2169
www.aapd.org

The American Association of
Orthodontists
401 North Lindbergh Blvd.
St. Louis, MO 63141-7816
(314) 993-1700
www.braces.org

You should contact each program directly regarding information about the application process, application deadline dates, and interview dates for each program.

Many of the programs that are participating in the Match also participate in a central application service called PASS, **which is a separate and distinct service from the Match.** PASS distributes applicants' background information to programs to initiate the application process, while the Match is used by applicants and programs at the end of the application process to determine the final placement of applicants with programs. Registering for the Match will **NOT** automatically register you with PASS. You do not need to be registered for the Match before you can register with PASS, nor do you need to be registered with PASS before you can register for the Match. See the enclosed Schedule of Dates for registration deadlines for the Match, and check with PASS regarding program application deadlines. To obtain further information about PASS and the programs which participate in PASS, you should contact:

PASS
1400 K Street, N.W., Suite 1100 B
Washington, DC 20005-2403
Phone: (202) 289-8123 or 800-353-2237
Fax: (202) 289-8702
E-mail: csrpass@adea.org
Web Site: www.adea.org

POSTDOCTORAL DENTAL MATCHING PROGRAM

Sponsors

American Academy of Pediatric Dentistry
American Association of Hospital Dentists

American Association of Oral & Maxillofacial Surgeons

American Association of Orthodontists
American Student Dental Association

APPLICANT AGREEMENT MATCHING PROGRAM FOR 2009-2010 POSTDOCTORAL POSITIONS

See the accompanying Terms of Applicant Agreement.
Please print clearly. Use the same order of names and initials on all applications and correspondence pertaining to the Match.

APPLICANT NAME: _____
Last Name First Name Middle Initial

MAILING ADDRESS: _____
(for September, 2008 through February, 2009)
Street Address
Apt. #
City State Zip Code Country

TELEPHONE NO: () _____ U.S. SSN OR CANADIAN SIN: _____
Area Code Number

E-MAIL ADDRESS: (provide only one) _____

DENTAL SCHOOL: _____ GRADUATION DATE: _____
Month (mm)/Year (yy)

This Agreement must be signed below and returned with the non-refundable \$80 U.S. applicant fee, payable to National Matching Services Inc. by check or money order drawn on a U.S. or Canadian bank, or by an **International** postal money order (**NOT** a U.S. postal money order). **Agreements and fees should be submitted by October 3, 2008, to:**

National Matching Services Inc.
20 Holly Street, Suite 301
Toronto, Ontario, Canada M4S 3B1

OR

National Matching Services Inc.
P.O. Box 1208
Lewiston, NY 14092-8208

Note: All correspondence with NMS ultimately must reach the Toronto office. Therefore, this Agreement will be received and processed sooner if you send it directly to the Toronto office. When mailing materials to NMS in Toronto, be sure to affix sufficient postage to Canada.

I have reviewed and agree to comply with the Terms of Applicant Agreement:

Signature of Applicant

Date

NMS USE ONLY

RECD: _____ CHQ: _____ SCHL: _____
ENT'D: _____ AMT: _____ CODE: _____

TERMS OF APPLICANT AGREEMENT

I plan to apply for a first year postdoctoral dental position, to start between April 1 and December 31, 2009, in one or more programs that participate in the Postdoctoral Dental Matching Program (the "Match"). I agree to participate in and to abide by the policies of the Match. Specifically, I agree:

1. To abide by the Schedule of Dates of the Match, which is incorporated by reference in and is an integral part of this Agreement.
2. To provide complete and accurate information to programs to which I apply.
3. Not to make any commitments to or contracts with any participating program prior to the release of the Match results. If I choose to accept a position at a program that is not participating in the Match, or decide not to participate in the Match for any other reason, then I will submit a withdrawal from the Match and will NOT submit a Rank Order List for the Match.
4. To accept appointment to the program with which I am matched. The program will send a letter of confirmation of the Match result to me, which I must sign and return to the program within 30 days of the release of the Match results.
5. To send herewith a non-refundable applicant fee of \$80.00 U.S. payable to National Matching Services Inc.

I understand that I am free to make personal contacts with any participating program in which I am interested, and to apply to as many of these programs as I wish, and to rank them according to my judgement. If I submit a Rank Order List for Phase I of the Match, I may rank only programs participating in Phase I of the Match on my Phase I Rank Order List. If I am matched in Phase I, I understand that I will not be permitted to submit a Rank Order List for Phase II of the Match. If I do not submit a Rank Order List for Phase I, or if I am not matched in Phase I, I may submit a Rank Order List for Phase II on which I may rank only programs participating in Phase II of the Match.

I understand that I may freely discuss any matter with a program and that I and the program may express a high level of interest in each other. However, a participating program must not disclose to me or solicit from me information regarding specific ranking intentions. I also understand that I have no right to request that a program inform me as to how it intends to rank me. Furthermore, any expression of interest made during the discussion between me and a program is subject to change based on further considerations. **Both the program and I have the right to change our minds at any time prior to the submission of the Rank Order Lists.**

For the purposes of the Match, my Rank Order List is to be the sole determinant of the order of preference among the programs to which I have applied. Similarly, for the purposes of the Match, the Rank Order List submitted by each program is to be the sole determinant of the program's order of preference among the applicants to the program.

I understand and agree that information concerning my participation in the Match, including my Match result, may be provided to me electronically.

I understand that the result I obtain in the Match, whether I am matched or not and to which program I have been matched, may be reported to my dental school, to programs participating in the Match, and to others, either by mail or electronically.

I understand that my appointment to the program to which I am matched may be contingent on my satisfying requirements for eligibility for appointment specified by the institution and program.

I understand that the sponsoring organizations of the Postdoctoral Dental Matching Program possess beneficiary standing to enforce this Agreement, and violations of the terms of this Agreement will be reported to the appropriate sponsoring organizations. I understand that if I violate any of the terms of this Agreement, such as refusing to accept a position at a program to which I have been matched, the sponsoring organizations may pursue all available remedies, including reporting my actions to my dental school or to other Match participants. Even if I receive a written release from the program, the sponsoring organizations may impose penalties on me, such as cancellation or denial of memberships in the sponsoring organizations, and barring me from participation in future Matches.

POSTDOCTORAL DENTAL MATCHING PROGRAM

Sponsors

American Academy of Pediatric Dentistry
American Association of Hospital Dentists

American Association of Oral & Maxillofacial Surgeons

American Association of Orthodontists
American Student Dental Association

SCHEDULE OF DATES MATCHING PROGRAM FOR 2009-2010 POSTDOCTORAL POSITIONS

- APRIL-JUNE, 2008 Institution Agreements for participation in the Match are sent to program directors. Program directors must return their Institution Agreements to National Matching Services Inc.
- APRIL-NOVEMBER, 2008 Applicant Agreements for participation in the Match can be downloaded from the Postdoctoral Dental Matching Program web site at www.natmatch.com/dentres. Alternatively, Applicant Agreements can be mailed to applicants on request. To register for the Match, applicants must return their Applicant Agreements to National Matching Services Inc., accompanied by the appropriate fee.
- Applicants must apply to programs independently of the Match.** Application deadlines for programs vary, therefore applicants should check with programs regarding their deadline dates.
- AUGUST 1, 2008 By this date a Preliminary List of Participating Programs will be available on the web site at www.natmatch.com/dentres. A printed copy of this list can be obtained by mail on request.
- OCTOBER 3, 2008 Recommended date by which applicants should return their Agreements to National Matching Services Inc. to register for the Match.
- OCTOBER 24, 2008 By this date, instructions for submitting Rank Order Lists and obtaining Match results will be provided to applicants and program directors registered to participate in the Match.
- NOVEMBER 21, 2008 Final date for submission of applicant and program Rank Order Lists for **Phase I** of the Match for ORTHO positions.
- DECEMBER 3, 2008 Results of the Match for Phase I are released to applicants and program directors. No action to fill ORTHO positions remaining unfilled after Phase I is to be taken prior to 12 noon Eastern Standard Time on this date.
- DECEMBER 3, 2008 - JANUARY 2, 2009 Program directors of ORTHO programs must send letters of confirmation of the Match result for Phase I to matched applicants within 10 days of the release of the Match results. Applicants must sign and return the letters of confirmation within 30 days of the release of the Match results.
- JANUARY 9, 2009 Final date for submission of applicant and program Rank Order Lists for **Phase II** of the Match for GPR, AEGD, OMS and PED positions.
- JANUARY 26, 2009 Results of the Match for Phase II are released to applicants and program directors. No action to fill positions remaining unfilled after Phase II is to be taken prior to 12 noon Eastern Standard Time on this date.
- JANUARY 26, 2009 - FEBRUARY 25, 2009 Program directors of GPR, AEGD, OMS and PED programs must send letters of confirmation of the Match result for Phase II to matched applicants within 10 days of the release of the Match results. Applicants must sign and return the letters of confirmation within 30 days of the release of the Match results.