



INTERN/RESIDENT REGISTRATION PROGRAM for OSTEOPATHIC PHYSICIANS

TO: Students Eligible for Participation in the AOA Intern/Resident Registration Program
FROM: National Matching Services Inc. (NMS)
RE: The AOA Match for Positions Beginning in 2009
DATE: June, 2008

Osteopathic internship and residency positions beginning in the first postdoctoral year (OGME-1) are offered to students through the AOA Intern/Resident Registration Program (the "Match"). The Match is administered by National Matching Services Inc. (NMS) on behalf of the American Osteopathic Association (AOA).

To register for the Match you must complete and sign an Applicant Agreement and return it to NMS, together with the non-refundable registration fee of \$60.00 U.S. Agreements and fees should be submitted to NMS by October 10, 2008.

Web Site

A web site has been established for the Match at the following address: www.natmatch.com/aoairp. The web site address, particularly the last portion (aoairp), must be entered in lower case. The information available on the web site includes: an overview of the operation of the Match; the detailed Schedule of Dates; and, a description of the matching process. Additional information will be added to the web site in the future as this information becomes available, including a listing of programs participating in the Match, instructions for preparing and submitting Rank Order Lists, individual applicant and institution Match results, lists of unmatched applicants and programs with positions available after the Match, etc.

Registration Procedures for the Match

Please complete the entire Applicant Agreement. Provide both a reliable mailing address and a reliable e-mail address where you can be contacted during the period October 2008 through January 2009. Print your e-mail address very carefully, clearly distinguishing between the letter "L" and the number "1", the letter "O" and the number "0", etc. Only one e-mail address will be maintained and used for each applicant. Also, provide a telephone number at which you can be reached during the same period.

You **must** also provide your osteopathic medical school, 4 digit year of graduation, and your AOA ID Number (see section below entitled AOA ID Number and Match Code Number). Agreements that are missing any of this information **cannot** be accepted.

You must **sign and date** the Applicant Agreement in the space provided on the form.

The AOA charges a fee of \$60.00 U.S. to each applicant who registers for the Match. This registration fee is paid to and collected by NMS on behalf of the AOA. **Only signed Agreements returned with the full \$60.00 registration fee payable to National Matching Services Inc. will be accepted.** Payment of the registration fee to NMS must be by check or money order drawn on a U.S. or Canadian bank, or by an **International** postal money order (**NOT** a U.S. postal money order). Applicant registration fees are **non-refundable**.

Send one signed copy of your Applicant Agreement, together with your registration fee of \$60.00 payable to National Matching Services Inc., to the Toronto office of NMS at the address shown below. You should make a copy of the completed Applicant Agreement for your records. **Agreements should be received at NMS by October 10, 2008.**

Note: Although addresses have been provided for NMS in both New York and Toronto, all correspondence with NMS ultimately must reach the Toronto office. Therefore, your Agreement will be received and processed much sooner if you send it directly to the Toronto office. **Be sure to affix sufficient postage when mailing materials to NMS in Toronto, Canada.**

AOA ID Number and Match Code Number

You **must** provide your 6-digit AOA ID Number on the Agreement. Your AOA ID Number has already been assigned to you by the AOA. If you do not know your AOA ID Number please contact your Dean's office, or the AOA Member Service Center at 800-621-1773 select option 1, to obtain your AOA ID Number.

For purposes of the Match, you will be identified by a 5-digit Match Code Number, which consists of the last 5 digits of your AOA ID Number. You should provide your 5-digit Match Code Number to all programs to which you apply.

Following receipt of your Agreement and fee, NMS will send you a confirmation of your registration for the Match, either by e-mail or regular mail, showing the information on file for you, including your Match Code Number. Use your 5-digit Match Code Number in all future correspondence pertaining to the Match.

PLEASE NOTE: If your e-mail program or server uses "Spam" or "Junk Mail" filtering, it is possible that e-mail from NMS, including your registration confirmation, will be automatically redirected to your "Junk Mail" folder without your knowledge. This has been a particular problem for AOL and Hotmail users, but it can affect others as well. If your e-mail program or server does use filtering, you should instruct it to accept all e-mail from aoairp@natmatch.com, matchinfo@natmatch.com, and/or any other address with the domain @natmatch.com.

Applications to Programs

Your registration for the Match does NOT constitute an application to any of the programs participating in the Match. Applications to internship and residency programs are made independently of the Match. Students are responsible for applying to individual institutions and programs, and for arranging their own interviews. Information regarding osteopathic postdoctoral training programs is available from the *Opportunities* database provided on the AOA web site at www.do-online.org.

The AOA has implemented the Electronic Residency Application Service (ERAS) for students to use to apply to programs. **ERAS is a separate and distinct service from the Match.** ERAS is used by students to apply to programs, while the Match determines the final placement of students into programs. Information on the use of ERAS to apply to osteopathic programs is available on the AOA's web site at www.do-online.org.

All OGME-1 positions starting in 2009 will be offered to students through the 2009 Match. Some positions will be offered in traditional rotating internships, which involve a one-year commitment for an OGME-1 position only. Other positions will be offered in specialty residency programs, which involve a multi-year commitment, combining both an OGME-1 position beginning in July 2009 followed by continued training in a specialty residency position for OGME-2 beginning in July 2010. Please refer to the Description section on the Match web site (www.natmatch.com/aoairp) for further information, including the policy with respect to applicants who match in the AOA Match and who are also registered to participate in the NRMP.

Further Information

After you have registered for the Match, additional information regarding your participation in the Match, such as instructions for submitting Rank Order Lists and obtaining Match results, will be provided to you as outlined in the Schedule of Dates shown on the Match web site. In addition, some of this information may be provided to you electronically.

If you have any questions regarding the Match, or the procedures for registering for the Match, please contact NMS at:

National Matching Services Inc. 20 Holly Street, Suite 301 Toronto, Ontario, Canada M4S 3B1 Telephone: (416) 977-3431 Fax: (416) 977-5020 E-mail: aoairp@natmatch.com	or	National Matching Services Inc. P.O. Box 1208 Lewiston, NY 14092-8208 Telephone: (716) 282-4013 Fax: (716) 282-0611
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Note: All correspondence sent to NMS ultimately must reach the Toronto office; therefore, your correspondence will be received and processed sooner if you send it directly to the Toronto office.



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APPLICANT AGREEMENT FOR OGME-1 POSITIONS BEGINNING IN 2009

See the accompanying Terms of Applicant Agreement and memorandum to students.
See information on web site www.natmatch.com/aoairp for further details, including the Schedule of Dates.

Please print clearly. Use the same order of names and initials on all applications and correspondence pertaining to the AOA Match.

APPLICANT NAME: _____
Last Name
First Name
Middle Initial

MAILING ADDRESS: _____
 (for October 2008 through January 2009)
Street Address

Apt. #

City
State
Zip Code
Country

TELEPHONE NO: () _____ SOCIAL SECURITY NUMBER: _____
Area Code
Number

E-MAIL ADDRESS: (provide only one) _____

SCHOOL: _____ GRADUATION YEAR: _____

AOA ID NUMBER:

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↑ Match Code Number ↑

You must enter your 6-digit AOA ID Number on this Agreement before submission to NMS. Your Match Code Number will be the last 5 digits of your AOA ID Number. See accompanying memorandum for further instructions.

This Agreement must be signed below and returned with the non-refundable registration fee of \$60.00 U.S., payable to National Matching Services Inc. Agreements and fees should be submitted by OCTOBER 10, 2008 to:

National Matching Services Inc.
20 Holly Street, Suite 301
Toronto, Ontario Canada M4S 3B1

OR

National Matching Services Inc.
P.O. Box 1208
Lewiston, NY 14092-8208

Note: This Agreement will be received and processed sooner if you **send it directly to the Toronto address.**

I have reviewed and agree to comply with the Terms of Applicant Agreement:

Applicant Signature: _____ Date: _____

NMS USE ONLY		
REC'D: _____	CHQ: _____	AMT: _____
ENT'D: _____	SCHL: _____	CODE: _____

TERMS OF APPLICANT AGREEMENT FOR PARTICIPATION IN THE 2009 AOA INTERN/RESIDENT REGISTRATION PROGRAM

I plan to apply for an osteopathic OGME-1 position for the 2009-2010 training year. In order to register for and participate in the American Osteopathic Association (AOA) Intern/Resident Registration Program (the "Match"), I agree:

1. To abide by the Schedule of Dates of the Match, which is incorporated by reference in and is an integral part of this Agreement.
2. To provide complete and accurate information to the Match, as well as to all institutions and programs to which I apply.
3. To send, with my Applicant Agreement, a non-refundable applicant registration fee of \$60.00 U.S. payable to National Matching Services Inc. (NMS). This fee payment will be forwarded by NMS to the AOA on my behalf.
4. Not to make any formal arrangements or sign agreements or contracts with any participating institution prior to the release of the Match results. Any such agreements or contracts are non-binding and have no effect on the Match results. If I accept a position at a program that is not participating in the Match, or decide not to participate in the Match for any other reason, then I will submit a withdrawal from the Match and will **NOT** submit a Rank Order List of choice(s) for the Match.
5. To accept appointment to the program with which I am matched based on the choices submitted on my Rank Order List. I understand that the Match result constitutes a binding obligation between me and the institution, and I cannot avoid accepting appointment to the program with which I have been matched without a written release obtained by mutual consent from the institution concerned; also, that another osteopathic program cannot offer me a position unless I have this release.
6. To sign a contract with the institution with which I am matched for OGME-1 training within thirty (30) days after it is presented to me by the institution. If I do not sign such contract within the specified 30 days, the institution may withdraw its offer, and I will not be permitted to take any other AOA-approved internship or residency for a 12-month period.

I understand that I am free to make personal contact with any osteopathic program in which I am interested, to apply to as many of these programs as I wish, and to rank them according to my judgement.

I understand that prior to the Rank Order List deadline, I and a program may express our interest in each other. While voluntary communication of expected rankings is permitted, statements implying or requesting a commitment are prohibited. I must not request from any program information regarding how the program intends to rank me or any other applicant. Similarly a program must not request from me information regarding how I intend to rank any program.

For the purposes of the Match, my Rank Order List will be the sole determinant of my order of preference for the programs to which I have applied. Similarly, for the purposes of the Match, the Rank Order List submitted by each program will be the sole determinant of the program's order of preference for the applicants to the program.

I understand that my appointment to the institution with which I am matched may be contingent on my satisfying predoctoral graduation requirements and other eligibility requirements for appointment specified by the matched institution.

I understand and agree that information concerning my participation in the Match, including my Match result, may be provided to me electronically.

I understand that the result I obtain in the Match (whether I participate in the Match or not, whether I am matched or not, and with which program I have been matched) will be reported either by mail or electronically to the AOA, osteopathic medical schools, OPTI's, postdoctoral training programs, and other parties deemed necessary by the AOA.

I understand that if I also register to participate in the NRMP Main Match, and I match through the AOA Intern/Resident Registration Program (IRRP), the fact that I have been matched will be communicated to the NRMP and I will be withdrawn automatically from the NRMP Main Match for concurrent PGY-1 programs. In addition, if I match through the IRRP with a residency program, I will also be withdrawn from the NRMP Main Match for concurrent PGY-2 programs.

I understand that if I violate any of the terms of this Agreement, such as refusing to accept a position at a program with which I have been matched, I may be precluded by the AOA from taking any AOA-approved training program for one year, and from AOA approval of any postdoctoral training during that year.